VIDYA NIKETAN (BIRLA PUBLIC SCHOOL), PILANI

Steps for Online Registration (New Admission)

➢ Visit the School website **"www.bpspilani.edu.in"**

➢ Click on **"Online Registration-Sign up"** given on home page

➢ Register your self by using **"E-mail id & create the new Password"** for further use

➢ Open your e-mail and **Activate** your account

➢ Click on **"Go to Login Page"**

➢ Enter the **"E-mail id & Password"**

➢ Click on **"Admission Tab"** and select **"New Admission"**

➢ Kindly Fill in all required details in sequence in the **"Registration Form"**

➢ After filling all the entries click on **"Make Payment"**

➢ Note down the **"Enquiry Reference Number"** (may be required for payment options, you will receive in e-mail)

➢ Select your payment option **"Credit Card"**, **"Debit Card"** or **"Net Banking"**

➢ After selecting the Payment Mode, select Bank and thereafter click on "**Proceed Now**" Tab

➢ Post successful payment, you will receive e-receipt, keep it for future reference

➢ This payment will be credited in School Bank A/c within 2 – 4 working days

(If the payment is not done in the above process due to any reason kindly use the following steps)

Option 1

a. Go to the School Website "**www.bpspilani.edu.in**"

b. Click on **"Payment Gateway: Quick Pay Option"** given on Home Page

c. Select Payment Reason **"Admission Registration Charges"**

d. Enter your **"Enquiry No."** and **"Date of Birth"**

e. Confirm & Pay

Option 2

a. Go to the School Website www.bpspilani.edu.in

b. Click on **"Online Registration - Log in"** given on Home Page

c. Enter your **"E-mail and Password"**

d. Click on **"My Admission Enquiries"**

e. Select your **"Enquiry Number"** for Payment

f. You may download the Admit Card after 2-3 days of making the payment

Feel free to contact the Admission department for any query or Assistance:

8875001864, 9667200770