

VIDYA NIKETAN (BIRLA PUBLIC SCHOOL), PILANI

Steps for Online Registration (New Admission)

- Visit the School website “www.bpspilani.edu.in”
- Click on “**Online Registration-Sign up**” given on home page
- Register your self by using “**E-mail id & create the new Password**” for further use
- Open your e-mail and **Activate** your account
- Click on “**Go to Login Page**”
- Enter the “**E-mail id & Password**”
- Click on “**Admission Tab**” and select “**New Admission**”
- Kindly Fill in all required details in sequence in the “**Registration Form**”
- After filling all the entries click on “**Make Payment**”
- Note down the “**Enquiry Reference Number**” (may be required for payment options, you will receive in e-mail)
- Select your payment option “**Credit Card**”, “**Debit Card**” or “**Net Banking**”
- After selecting the Payment Mode, select Bank and thereafter click on “**Proceed Now**” Tab
- Post successful payment, you will receive e-receipt, keep it for future reference
- This payment will be credited in School Bank A/c within 2 – 4 working days

(If the payment is not done in the above process due to any reason kindly use the following steps)

Option 1

- a. Go to the School Website www.bpspilani.edu.in
- b. Click on **“Payment Gateway: Quick Pay Option”** given on Home Page
- c. Select Payment Reason **“Admission Registration Charges”**
- d. Enter your **“Enquiry No.”** and **“Date of Birth”**
- e. Confirm & Pay

Option 2

- a. Go to the School Website www.bpspilani.edu.in
- b. Click on **“Online Registration - Log in”** given on Home Page
- c. Enter your **“E-mail and Password”**
- d. Click on **“My Admission Enquiries”**
- e. Select your **“Enquiry Number”** for Payment
- f. You may download the Admit Card after 2-3 days of making the payment

Feel free to contact the Admission department for any query or Assistance:

8875001864, 9667200776